



## CITAVI-Account: One-time registration

- (1) Go to <https://lumivero.com/customer-login/>
- (2) Select **Citavi Login**
- (3) After selecting  **Mit Universität fortfahren** search for **Management Center Innsbruck**
- (4) Select: **I do not have a Citavi Account** and **I am a student**
- (5) Register with your **MCI e-mail address**
- (6) Wait until you receive an e-mail from Citavi, confirm as instructed and **create your Citavi Account** (choose a password)
- (7) After the creation of your account you have to confirm your Citavi membership **once again** at [Citavi Account](#) > **Licences** > **Citavi Desktop & Web Bundle** > select **"Confirm membership"** (= you will then receive a second e-mail from Citavi!)

**... then you are all set up and can start working with CITAVI!**

### Start **CITAVI WEB**:

Login to your [Citavi Account](#) and select **Citavi Web** after clicking on  the upper right corner, then select  New project and name your project  
(additionally, set up **Citavi Assistant** in Word and Picker in your browser manually)

### Install **CITAVI WINDOWS**:

[Citavi Account](#) > **Licenses** > **Citavi Desktop & Web Bundle** > **Download** on the right and start the installation process (Citavi Word Add-In and Picker will be set up automatically)