



**mci ethics assessment
application form.**

TO BE ADDRESSED TO THE MCI RESEARCH ETHICS COMMITTEE

Please complete all 3 pages and submit.

In case of a Bachelor/Master thesis the submission should be made to the supervising staff member, in case of a faculty research project relevant documents should be e-mailed to research-ethics@mci.edu



mci ethics assessment application form - part 1.

Study Title:

Name of Lead Researcher:
(student in case of Bachelor/Master thesis)

Department:

E-mail:

Name and E-mail of MCI Supervisor:
(in case of Bachelor/Master thesis)

Please tick the following boxes, if the answer is "yes".		
Has this research application or any application of a similar nature connected to this research project/thesis been refused ethical approval/clearance by another review committee?		<input type="checkbox"/>
Will your research project/thesis deliberately involve misleading participants in any way?		<input type="checkbox"/>
Is there a risk of participants experiencing either physical or psychological distress or discomfort? <i>If yes, give details on the following page and state what you will tell them to do if they should experience any such problems (e.g. who they can contact for help).</i>		<input type="checkbox"/>
Will your research project/thesis involve access to health records of personal or confidential information, including genetic or other biological information?		<input type="checkbox"/>
Does your study involve any of the following?	<ul style="list-style-type: none"> • Children (under 18 years of age) • People with intellectual or communication difficulties • Vulnerable groups (e.g. children and adults with a physical or psychological disability; ethnic minorities; individuals with a learning disability or cognitive impairment; individuals in a dependent or unequal relationship; pregnant women) • Patients 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Has this research application or any application of a similar nature connected to this research project/thesis already received external ethical clearance? <i>If yes, a copy of said clearance has to be attached to this submission.</i>		<input type="checkbox"/>



mci ethics assessment application form - part 2.

- 1) Purpose of study** including academic rationale
(motivation, aim, objectives, etc.)

- 2) Brief description of methods and measurements to be used:**
(details of the research method to be used; how will the data be collected; what tools will be used; where will the data be collected; etc.)

- 3) Participants** – recruitment methods, number, age, gender, exclusion/inclusion criteria, including statistical justification for numbers of participants:
(who should participate in the study; how will the sample be collected; how will participants be asked to take part; etc.)

- 4) Debriefing arrangements:**
(how will informed consent be achieved; will participants be free NOT to take part if they choose; etc.)

- 5) A clear concise statement of the ethical considerations raised by the study and how you intend to deal with them:**
(will any individual be identifiable in the findings; how will the findings be disseminated; is there any possibility of any harm to participants who take part or do not take part; how/where will data be stored; who will have access to data; how long will data be kept; etc.)



mci ethics assessment application form - confirmation.

I confirm that I will (where relevant):

- Provide participants with an information sheet (or web-page for web-based surveys/experiments) that describes the main procedures (see example “information sheet”)
- Tell participants that their participation is voluntary
- Obtain informed consent for participation (see example “consent form”)
- Should the research be observational, ask participants for their consent to be observed
- Tell participants that they may withdraw at any time and for any reason without penalty
- Give participants the option of omitting questions they do not wish to answer if a questionnaire is used
- Tell participants that their data will be treated with full confidentiality and that, if published, it will not be identified as theirs
- Tell participants that all recordings, e.g. audio/video/photographs, will not be identifiable unless prior written permission has been given
- On request, debrief participants at the end of their participation (i.e. give them a brief explanation of the study)

Signed: Date:
Lead Researcher/ Student in case of Bachelor/Master thesis

Signed: Date:
MCI supervisor in case of Bachelor/Master thesis