



mci ethics assessment.

1.1 WHEN IS ETHICS ASSESSMENT NEEDED?

Ethics assessment is required **BEFORE** any studies involving human subjects can commence. This requirement applies to studies to be undertaken by Management Center Innsbruck (MCI) staff, postgraduate and undergraduate students. In the case of collaborative projects involving researchers from outside MCI, ethics assessment obtained from an external research ethics body may suffice – evidence of same must be submitted to the MCI Research Ethics Committee prior to the commencement of the study. In the absence of such external assessment, assessment must be obtained as per this document.

Additional ethics assessment may be required if the research study involves or is funded by an external body, for example, most European funding frameworks automatically require more detailed assessment procedures.

For the purpose of this document a “study” may be understood to involve a potentially staged series of different experiments to be conducted over a period of time. If substantive changes are made to a study following receipt of ethics assessment, this will constitute a new study for which further ethics assessment must be obtained.

1.2 PROCEDURE

To apply for ethics assessment through the MCI Research Ethics Committee, completed MCI ethics assessment application form together with supporting documentation need to be submitted. In case of a Bachelor/Master thesis the submission should be made to the supervising staff member, in case of a faculty research project relevant documents should be e-mailed to research-ethics@mci.edu. Applications that are considered not to have significant ethics implications may be evaluated by the supervisor (in case of a Bachelor/Master thesis) or the committee chair (in case of a faculty research project) without reference to the full committee. Applications will otherwise be considered at a meeting of the MCI Research Ethics Committee.

When assessment has been obtained from an external research ethics committee, and MCI assessment is not required, a copy of the external ethics assessment must be submitted prior to commencement of the study.

Composition of the MCI Research Ethics Committee

The MCI Research Ethics Committee consists of a Chairperson appointed by the head of the Academic Council, at least one MCI faculty member, a representative of the MCI student body and, in case of a Bachelor/Master thesis, the respective supervisor. The advice of additional experts may be requested if such is required.