



Funded by
the European Union



Erasmus + internship grants for students and recent graduates





destinations

Erasmus+ internship grants are available for the following countries outside of Austria: EU member states (incl. overseas departments) & Norway, Iceland, Turkey, North Macedonia and Serbia.



Austria no!	France	Malta	Iceland
Belgium	Germany	Netherlands	Liechtenstein
Bulgaria	Greece	Poland	Norway
Croatia	Hungary	Portugal	Serbia
Cyprus	Ireland	Romania	North Macedonia
Czechia	Italy	Slowakei	Turkey
Denmark	Latvia	Slovenia	
Estonia	Lithuania	Spain	
Finland	Luxembourg	Sweden	



general conditions

Internship outside of Austria (Erasmus+ Programme country)

Commuting is not allowed!

(Recommendation: the place of business has to be at least 200 km distance from Innsbruck and from the applicant's home address – otherwise case-by-case decision)

for non-Austrian-citizens, internships within their home countries are possible under certain conditions:

- the residence must be registered in Austria
(certificate of residency necessary!!!)
- sufficient EU-Budget



As you study at an Austrian university you will not get a grant for an internship in Austria, even if you are a non-Austrian citizen.

Subject to changes (depending on the available Erasmus+ budget)



Funded by
the European Union

4

prerequisites

- enrolled in a MCI degree program **during the whole internship**
(exception: internship for recent graduates – but the internship has to be granted before the final exam)
- relevance to current studies (e.g. internship approved by responsible study department)
- Full-time internship (at least 35 hours/week)
- Duration of the internship:
 - **minimum** of **two** full months, without interruption!
 - **maximum** duration of the grant: **four month** (unpaid internships might get a grant for 6 month – dependent on the available budget)
- max. 12 month Erasmus + grant per level of studies (mobility for studies + internship mobility)
- Host institutions: companies, public institutions, associations, NGOs
Attention: no bodies of the EU and no EU-projects



Desiderius Erasmus von Rotterdam.
Photo: MCI D'Assisi

Subject to changes (depending on the available Erasmus+ budget)



prerequisites

- internship \neq writing the thesis
(it is not allowed to write the thesis within working hours)
- Erasmus + grant:
 - € 570 - € 670 per month, depending on the host country
 - Travel support: depending on the distance; higher support for green travel (e.g. train, bus, bike, car-sharing); distances up to 500 km have to be covered by green means of transportation
 - Interrail pass for Erasmus + : <https://www.interrail.eu/en/interrail-passes/erasmus>
 - Top-up of € 250 per month for students with “fewer opportunities” (e.g. studying with children, students with disabilities or chronic diseases), additional inclusion support possible
 - Maximum earnings: € 1,325 p.m. to get the Erasmus + grant (WS 24 & SS 25)
- Application Deadline: 4 weeks prior to the start of the internship (graduates BEFORE the final exam) at Kerstin Maier (kerstin.maier@mci.edu)
- OLS Online-language assessment of the working language or language spoken in the host country and possibility of taking an online language course via the EU Academy (voluntary)



Picture: Pixabay

Subject to changes (depending on the available Erasmus+ budget)



Funded by
the European Union

6

step by step

- Where do you want to go?
- Look for company contacts on your own initiative e.g.
 - MCI Career Center:
<https://www.mci4me.at/en/services/career-center>
 - ErasmusIntern: <https://erasmusintern.org/>
- Proactive application at the chosen company
- Compulsory internship: get the internship approved by your study department
- Clarify your insurance during the internship: liability, health, accident insurance



Picture: Pixabay



step by step

- Fill in the required application documents for the Erasmus+ grant (find the templates at <https://www.mci4me.at/en/international/erasmus-internship>)
 - Learning Agreement
 - Insurance Declaration
 - Curriculum Vitae
 - Certificate of residency in Austria (in case your internship is in your home country)
- Hand in your application in time at the International Relations Office (kerstin.maier@mci.edu)
- Information about further steps after receipt of the documents.
- Payment in two tranches:
 - 70% at the start of the internship
 - 30% after submitting all final documents and completing the EU Participant Survey

Erasmus+ Learning Agreement for Traineeships - 2019

Erasmus+ Higher Education Learning Agreement form Traineeships

LEARNING AGREEMENT FOR TRAINEESHIPS

Academic Year 2021/2022

The Trainee

Last name(s)	First name(s)		
Date of birth	Nationality		
Matriculation No.	Academic year	2021/2022	
Study cycle*	Field of education, Code*		
Phone	Mobile e-mail		
Actual address (street, house no., postcode, city)	Long term address		
Do you receive Austrian study grant ("Studienbeihilfe")? Yes <input type="checkbox"/> No <input type="checkbox"/>			

Previous Erasmus Mobility

Did you already receive Erasmus grants at this study cycle? Yes No

If yes:
 When? From [day/month/year] to [day/month/year]
 Which Institution (Name and Address)?

The Sending Institution

Name	MCI Management Center Innsbruck	Faculty	
Erasmus cycle* (if applicable)	INNOVUS	Department	
Address	Innsbrucker Str. 4020 Innsbruck	Country	Austria
Contact person* name	Kerstin Maier	Contact person Email / phone	kerstin.maier@mci.edu +43 512 2070-1421

The Receiving Organisation/Enterprise

Name		Department	
Address (street, house no., postcode, city)		Country	
Size of Enterprise		Website	
Do you employ: - 10 employees - 50 employees - 100 employees - 250 employees - 500 employees			
Contact person* name / position		Contact person Email / phone	

Learning Agreement for Traineeships

Subject to changes (depending on the available Erasmus+ budget)



ESCI - Universitat Pompeu Fabra Barcelona

Combine your international semester and your internship in Barcelona.

- First trimester (September-December) of study
- Second trimester (January-March-April) of internship at a career partner of ESCI
- Individual preparation for the internship program by the career center of ESCI
- You have to apply for the study and internship program at the same time.
- Working language at most companies is English – however Spanish level B1 recommended



further links

- MCI Career Center – international career (tips & databases): <https://www.mci4me.at/en/services/career-center/international-career>
- MCI Services – scholarships & grants (overview funding databases): <https://www.mci4me.at/en/services/student-support/scholarships-grants>
- Internships in the UK (Note: No Erasmus grant available!): <https://www.espauk.com/>
- Praktika in Portugal: <https://www.placementinportugal.com/index.php>
- Organizations offering international internships e.g. AIESEC (for students of business studies): <https://aiesec.at/>
IAESTE (for students of technical subjects): <https://www.iaeste.at/en/>

The advertisement for 'Placement in Portugal' features a vibrant red and white color scheme. At the top, the logo 'PIP' is displayed next to the text 'PLACEMENT IN PORTUGAL'. Below this, it highlights 'ERASMUS+ INTERNSHIPS WITH PLACEMENT IN PORTUGAL'. A photograph of a street in Portugal with colorful umbrellas is shown on the right. The text 'Why Choose Us?' is followed by a paragraph describing the organization's support. Below this, there is a section titled 'OUR SERVICES' with three sub-sections: 'SUPPORT SERVICES', 'COMPREHENSIVE SUPPORT', and 'CAREER DEVELOPMENT'. At the bottom, there is a call to action 'APPLY NOW!' with a phone number and a website URL.



are you looking for someone to let your room during your semester abroad?

- Many of our incoming students are looking for a room / flat during their semester here in Innsbruck.
- If you are interested to let your room to an incoming student studying at MCI, please write an e-mail to incoming@mci.edu .
- Please include a short description of the room / flat (in English), photos as well as your contact data.



Picture: Pixabay



Funded by
the European Union

11

Internationalization at home

- Knüpfe Kontakte mit internationalen Studierenden in Innsbruck und verbessere Deine Fremdsprachenkenntnisse
- Werde Teil des **Buddy-Programms** und unterstütze internationale Studierende bei Ihrer Ankunft in Innsbruck
- Als Buddy verdienst Du 13,40 Euro pro Stunde (zzgl. 30 Euro Fahrtkostenzuschuss) – maximal 34 Stunden
- Zeitraum der Tätigkeiten (für SS Mitte Februar bis Mitte März; für WS entweder Mitte Aug. bis Mitte Sept. und/oder Mitte Sept. bis Mitte Okt.)
- Nähere Infos & Fragen: lisa.hangl@mci.edu



Picture: Maciej Kosinski





Funded by
the European Union

12

Thank you very much for your attention!

<https://www.mci4me.at/en/international/erasmus-internship>

MCI
International Relations
Kerstin Maier
Universitätsstr. 15
A-6020 Innsbruck
Tel: +43 512 2070-1622
kerstin.maier@mci.edu
www.mci.edu

Office hours Kerstin Maier:

Tuesday & Thursday from 9:00 to 15.30

Monday & Wednesday from 8:30 to 12:00

Please make an appointment!