

A close-up portrait of a young woman with voluminous, curly brown hair. She is smiling warmly at the camera. The background is a soft, out-of-focus blue.

MCI | **The Entrepreneurial School®**
Innsbruck · Austria

LEGAL ISSUES

Residency Registration

Every student within three business days.

Residents Registration Office

Rathaus, Referat Melde- und Einwohnerwesen

Maria-Theresienstrasse 18, First Floor Mo-Fri 08:00-12:00
and on appointment basis.

What to bring along?

- Meldezettel* signed by your landlord
- Valid passport

* Residency Registration form and its translation available at
<https://www.mci4me.at/en/international/study-internationally/international-degree-seeking-students/orientation-days-documents.#>

Accessible through MCI Login ID

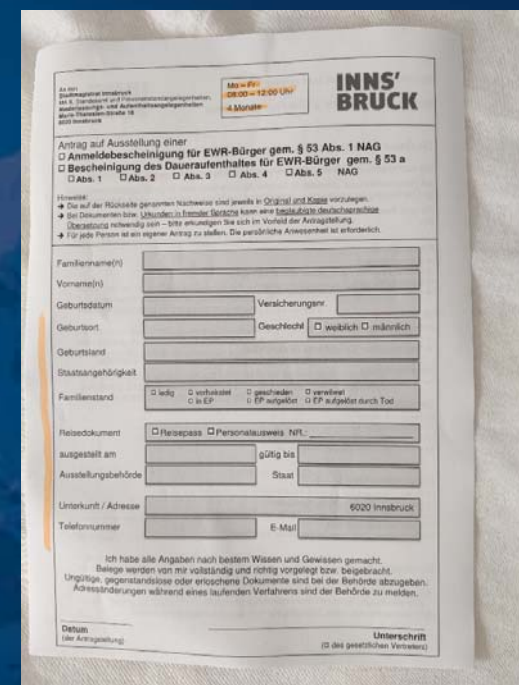
Meldezettel	
Zur Person die anzuzeigen ist: <input type="checkbox"/> (Einkaufswagen auf der Rückseite)	
FAMILIENNAME (in Blockschrift, AAÄÄ: ÖÄÄÄ) (gekürzt):	
VORNAME (Geburtsurkunde für Fremden laut Reisepass):	
Familienname vor der ersten Eheschließung:	
GEBURTSDATUM	GESCHLECHT <input type="checkbox"/> männlich <input type="checkbox"/> weiblich <input type="checkbox"/> RELIGIONSBEKENNNTNIS
GEBURTSORT (Residentenort (bei österr. Staatsbürgern auch "Geburtsurkunde", Bundesland (nicht) und Staat (Ausland))	
FAMILIENSTAND <input type="checkbox"/> ledig <input type="checkbox"/> verheiratet <input type="checkbox"/> geschieden <input type="checkbox"/> verwitwet	
STAATSBÜRGERSTAND <input type="checkbox"/> Österreicher <input type="checkbox"/> anderer Staat <input type="checkbox"/> Name des Staates:	
Angabe der ZMR-Zahl (soweit bekannt): <input type="text"/>	
REISEDOCUMENT für Fremden: <input type="text"/> Nummer: <input type="text"/> Ausstellungsdatum: <input type="text"/>	
ausstellende Behörde, Staat: <input type="text"/>	
ANMELDUNG der Unterkunft in Straße (PLZ) bzw. Ort ohne Straßennummern <input type="checkbox"/> Hausnr. <input type="checkbox"/> Stiege <input type="checkbox"/> Türe <input type="checkbox"/>	
Postleitzahl: <input type="text"/> Ortsgemeinde, Bundesland: <input type="text"/>	
Ist diese Unterkunft Hauptwohnsitz: ja <input type="checkbox"/> nein <input type="checkbox"/>	
wenn nein, Hauptwohnsitz bleibt in Straße (PLZ) bzw. Ort ohne Straßennummern <input type="checkbox"/> Hausnr. <input type="checkbox"/> Stiege <input type="checkbox"/> Türe <input type="checkbox"/>	
Postleitzahl: <input type="text"/> Ortsgemeinde, Bundesland: <input type="text"/>	
Nötig aus dem Ausland: nein <input type="checkbox"/> ja <input type="checkbox"/> Angabe des Staates: <input type="text"/>	
Abmeldung der Unterkunft in Straße (PLZ) bzw. Ort ohne Straßennummern <input type="checkbox"/> Hausnr. <input type="checkbox"/> Stiege <input type="checkbox"/> Türe <input type="checkbox"/>	
Postleitzahl: <input type="text"/> Ortsgemeinde, Bundesland: <input type="text"/>	
Sie verziehen ins Ausland: nein <input type="checkbox"/> ja <input type="checkbox"/> Angabe des Staates: <input type="text"/>	
Im Falle einer Anmeldung: <input type="checkbox"/> Datum und Unterschrift des Meldepflichtigen (Bestätigung der Richtigkeit der Meldezettel)	
Unterkunftgeber (Name in Blockschrift, Datum und Unterschrift): <input type="text"/>	

EU/EEA/Swiss Citizens: Certificate of Permanent Residence

EU/EEA and Swiss citizens staying in Austria for more than three months
Registration must be completed within four months of stay.

Please bring along:

- Completed/signed application form*
 - Valid passport or identity card
 - Enrollment note (from MCI)**
 - Proof of health insurance
(European Health Insurance Card)
 - Proof of sufficient financial means
 - €15,00
 - Registration form and its translation available at <https://www.mci4me.at/en/international/study-internationally/international-degree-seeking-students/orientation-days-documents>
 - Accessible through MCI Login ID
- ** enrollment note can be downloaded from your myMCI account (my studies – documents)



At the top right, there is a stamp: **INNSBRUCK** and a date stamp: **2023-05-19**. Below the stamp, the text reads: **Antrag zur Ausstellung einer**

Anmeldebescheinigung für EWR-Bürger gem. § 53 Abs. 1 NAG
 Bescheinigung des Daueraufenthaltes für EWR-Bürger gem. § 53 a

Below this, there are checkboxes for different sections: Abs. 1 Abs. 2 Abs. 3 Abs. 4 Abs. 5 NAG

The form contains several sections with input fields:

- Familiennamen(n)**: []
- Vorname(n)**: []
- Geburtsdatum**: [] **Versicherungs-nr.**: []
- Geburtsort**: [] **Geschlecht**: weiblich männlich
- Geburtsland**: []
- Staatsangehörigkeit**: []
- Familienstand**: ledig verheiratet geschieden verwitwet in EP EP aufgegeben EP aufgegeben durch Tod
- Reisedokument**: Reisepass Personalausweis NfL
- ausgestellt am**: [] **gültig bis**: []
- Ausstellungsbehörde**: [] **Staat**: []
- Umschrift / Adresse**: [] **6020 Innsbruck**
- Telefonnummer**: [] **E-Mail**: []

At the bottom, there is a section for **Datum (der Antragstellung)** and **Unterschrift (des gesetzlichen Vertreters)**.

Citizens of Non-EU/EEA countries Student Residence Permit

**Magistrat der Stadt Innsbruck
Referat für Aufenthaltsangelegenheiten (Magistratsabteilung II)
Rathausgalerie
Maria-Theresien-Strasse 18, Ground Floor
Phone: +43 512 5360-1032
Mo - Fri 08:00-12:00 and on appointment basis only.**

- **Also applicable to nationals who are allowed to apply for Student Residence Permit Visa D on site.**

Citizens of Non-EU/EEA countries* Student Residence Permit

- Possible to apply for VISA D during their stay in Austria at:
 - Austrian Consulate General Munich, Germany
 - Austrian Embassy Ljubljana, Slovenia
 - Austrian Embassy Bratislava, Slovakia
- Submit your visa application as soon as possible!

* Applicable to nationals of Albania, Australia, Canada, Israel, Japan, USA, etc

Bank Account



- **Select your bank (e.g. Sparkasse or Raika)**
- **EU Area/SEPA region**
- **Open a student account.**
- **Take documents along to open an account.**
 - **Passport**
 - **Enrollment note**

Insurance



- **Feel safe.**
- **Care concept.**
- **OEGK Insurance (Austrian Student Insurance)* (€64.78 per month)**
- **Take documents along to open an account.**
 - **Passport**
 - **Enrollment note**
- **Austrian Insurance form available at <https://www.mci4me.at/en/international/study-internationally/international-degree-seeking-students/orientation-days-documents>**
Accessible through MCI Login ID

To Dos for EU/EEA/Swiss Citizens on Arrival



Residency Registration

Certificate of permanent Residence

Insurance (optional)

Bank Account (optional)

To Dos for Non-EU/EEA Nationals on Arrival



Student Residence Permit Visa D

Residency Registration

Insurance

Bank Account

A young woman with long, straight brown hair is smiling warmly at the camera. She is wearing a black blazer over a black and white horizontally striped top. The background is a blurred office or hallway with glass partitions and doors.

GENERAL INFORMATION

- **General Opening Hours**

Supermarkets: Mon – Sat: 08:00 – 19:00

Sundays open in a few locations like gas stations, main railway station.

Shops: Mon – Sat: 09:00 – 18:00

Sundays closed.

Tips

- **Medical Treatment**

- First to GP.
- Get referral for a specialist.
- ER at the hospital only during holidays and emergencies.
- Notruf App 144 – Emergency App



Tips

- **Getting Around the city**
- Cycles – second hand/rentals.
- Bus – semester ticket €145.70 (< 27) www.ivb.at
- Tyrol – semester ticket €190.90 (< 27) www.vvt.at
- KlimaTicket – Innsbruck €394.70 (> 26)
- Train – 50% for destinations within AUT; 15% for destinations outside AUT; ÖBB
Vorteilscard €19 (<26) / €99 (>26) / €66 online
- Austria Ticket €821 for travel within Austria (<25)
- Austria Ticket €1,095 for travel within Austria (>25)
www.oebb.at

For semester tickets: Enrollment note, student ID, passport required.

- **Getting Around the city**

- **Nightliner – N...**
- **Women's night taxi – 21:00 – 04.00; Fixed rate €4.90; Waiting time minimum 20 minutes; Tel: (0)512 551711**
- **Call and Collect Taxi – 23:00 – 06:00; Tel: (0)512 551719
standard rate €5.50**

<https://www.ivb.at/en/passenger/mobility/night-services.html>

Tips

• Daily Life

- You can drink tap water
- Garbage separation a must
- Plan your grocery shopping
- Book things as early as possible to get good deals



iKB Eins für alle. **INNS' BRUCK**

Waste separation done easily

	This is how to properly separate.	That doesn't belong here.
Packagings from	Plastics <p>Plastic films, beverage packaging, coffee packaging, vacuum packaging, freezer packs, empty cleaning containers and empty cosmetics containers, composite materials such as label packs, styrofoam</p>	<p>Everything that is not packaging: for example broken children's toys, toothbrushes, coat hangers, tights, video cassettes, CDs</p>
	Paper and Cardboard <p>Paper: newspapers, magazines, brochures, booklets, books, catalogs, mail, window envelopes, uncoated and clean paper, Cardboard: boxes, compressed cardboard, cardboard boxes, kraft paper bags → please fold</p>	<p>Carbon paper, cellophane, wallpaper, paper handkerchiefs, freezer packs (coated)</p>
	Colored and clear glass <p>Hollow glass containers (bottles, flacons, food jars, cosmetic bottles, glass ampoules...) → Please no returnable bottles, these can be refilled. Please carefully separate white glass and stained glass and remove closures!</p>	<p>Closures, lids, glass dishes, drinking glasses, light bulbs, porcelain, earthenware bottles, ceramics (→ residual waste) window, mirror and wire glass (→ recycling center)</p>
	Metal <p>Beverage cans, food cans, tinplate cans, beverage caps, aluminum foil, completely emptied (pressurized) gas-free spray cans, paint cans and lacquer cans that are clean with a topbit or drip-free</p>	<p>Composite materials, aerosol cans and gas cartridges etc. with residual contents, pots, pans, household scrap (→ recycling center)</p>
	Electronic devices <p>Washing machines and dishwashers, freezers, refrigerators (empty), televisions, computers and computer screens, toasters, cell phones, hair dryers, razors, radios, energy-saving lamps, fluorescent lamps, device batteries, lithium-ion batteries</p>	<p>Toy train (rails, wagons), car racing track (road), CDs, video cassettes, toner cartridges, cable reels, greeting cards with sound</p>
	Organic waste <p>Fruit and vegetable scraps, spoiled food and food scraps, eggshells, coffee grounds and coffee filters, tea grounds and tea bags, cut flowers, wood wood, garden waste</p>	<p>Cat litter, vacuum cleaner bags, disposable diapers, cigarette butts, problem materials, residual waste, ashes from coal stoves, packaging</p>
	Hazardous waste <p>Used oil, paints and varnishes, medicines, solvents, acids, alkalis, nitro thinners, batteries, cosmetics, mercury, disinfectants, photo chemicals, used cooking oil and used cooking oil (oil collection)</p>	<p>Empty and drip-free containers of paints and varnishes, cleaning agents (account as packaging and must be disposed of accordingly!)</p>
	Bulky waste <p>Household waste that does not fit into the residual waste container due to its size or shape: broken furniture, carpets, sports equipment, sleds, strollers... → For intact furniture and objects, ask our environmental and waste consultants.</p>	<p>Residual waste, building rubble, problem materials, cardboard, paints and varnishes, tires</p>
	Residual waste <p>Waste that cannot be recycled: cigarette butts, clothes hangers, CDs, music tapes and video tapes, cat litter, toothbrushes, broken porcelain and ceramics, ashes from coal stoves, vacuum cleaner bags, tights, disposable diapers, toilettes, broken toys, light bulbs</p>	<p>Waste that can be recycled: These are old materials such as wearable clothes and shoes, old electrical appliances, all packaging (glass, metal, cardboard, plastic) and organic waste</p>

If you have any questions, contact our environmental and waste consultants: 0300 200 562 (business hours) or 0300 200 563 (weekends)

Tips

• Garbage Separation



Eins für alle.

Waste separation done easily

	This is how to properly separate.	That doesn't belong here.
Packagings from	Plastics <p>Plastic films, beverage packaging, coffee packaging, vacuum packaging, freezer packs, empty cleaning containers and empty cosmetics containers, composite materials such as tablet packs, styrofoam</p>	<p>Everything that is not packaging: for example broken children's toys, toothbrushes, coat hangers, lights, video cassettes, CDs</p>
	Paper and Cardboard <p>Paper: newspapers, magazines, brochures, booklets, books, catalogs, mail, window envelopes, uncoated and clean paper. Cardboard: boxes, corrugated cardboard, cardboard boxes, kraft paper bags → please fold</p>	<p>Carbon paper, cellophane, wallpaper, paper handkerchiefs, freezer packs (coated)</p>
	Colored and clear glass <p>Hollow glass containers (bottles, flacons, food jars, cosmetic bottles, glass ampoules...) → Please no returnable bottles, these can be refilled. Please carefully separate white glass and stained glass and remove closures!</p>	<p>Closures, lids, glass dishes, drinking glasses, light bulbs, porcelain, earthenware bottles, ceramics (→ residual waste) window, mirror and wire glass (→ recycling center)</p>
	Metal <p>Beverage cans, food cans, tinplate cans, beverage caps, aluminum foil, completely emptied (pressurized gas-free) spray cans, paint cans and lacquer cans that are clean with a spatula or drip-free</p>	<p>Composite materials, aerosol cans and gas cartridges etc. with residual contents, pots, pans, household scrap (→ recycling center)</p>
	Electronic devices <p>Washing machines and dishwashers, freezers, refrigerators (empty), televisions, computers and computer screens, toasters, cell phones, hair dryers, razors, radios, energy-saving lamps, fluorescent lamps, device batteries, lithium-ion batteries</p>	<p>Toy train (rails, wagons), car racing track (road), CDs, video cassettes, toner cartridges, cable reels, greeting cards with sound</p>
	Organic waste <p>Fruit and vegetable scraps, spoiled food and food scraps, eggshells, coffee grounds and coffee filters, tea grounds and tea bags, cut flowers, wood wool, garden waste</p>	<p>Cat litter, vacuum cleaner bags, disposable diapers, cigarette butts, problem materials, residual waste, ashes from coal stoves, packaging</p>
	Hazardous waste <p>Used oil, paints and varnishes, medicines, solvents, acids, alkalis, nitro thinners, batteries, cosmetics, mercury, disinfectants, photo chemicals, used cooking oil and used cooking oil (oil collection)</p>	<p>Empty and drip-free containers of paints and varnishes, cleaning agents etc. as packaging and must be disposed of accordingly!</p>
	Bulky waste <p>Household waste that does not fit into the residual waste container due to its size or shape, broken furniture, carpets, sports equipment, skis, strollers... → For intact furniture and objects, ask our environmental and waste consultants.</p>	<p>Residual waste, building rubble, problem materials, cardboard, paints and varnishes, tires</p>
	Residual waste <p>Waste that cannot be recycled: cigarette butts, clothes hangers, CDs, music tapes and video tapes, cat litter, toothbrushes, broken porcelain and ceramics, ashes from coal stoves, vacuum cleaner bags, lights, strollers... → For intact furniture and objects, ask our environmental and waste consultants.</p>	<p>Waste that can be recycled! These are old materials such as wearable clothes and shoes, old electrical appliances, all packaging (glass, metal, cardboard, plastics) and organic waste</p>

If you have any questions, contact our environmental and waste consultants: 0502 502 502/abfallberatung@ikb.at/www.ikb.at/abfallberatung

iKB Eins für alle.

All information about the IKB disposal facilities and our services at a glance

Recycling center Roßau

It is available to all Innsbruck residents as a central disposal facility.

Free of charge: packaging made of plastic and composite material, paper, cardboard, white and colored glass, metal and wood; packing styrofoam; household scrap; old electrical appliances; flat glass without a frame (e.g. mirror); problematic substances; used cooking fat (oil); textiles and shoes; bulky waste; bags (school bags and handbags); green waste only in small quantities (<0.5 m³)

Chargeable: construction site waste (e.g. windows, doors, drywall), building rubble and demolition material (except small quantities), commercial waste (e.g. production waste), wood, tires

Opening times & contact:
 We are at your disposal for any information – on site, by telephone, by email or via our website.
 Monday – Saturday 8 a.m. – 5 p.m.
 Roßgasse 4a, 6020 Innsbruck
 0512 502-7831/recyclinghof@ikb.at/www.ikb.at

Richard-Berger-Straße 2 plant (waste collection)

- Residual waste collection and organic waste collection
- Container provision and modification
- Bulky waste collection
- Collection of tree and shrub cuttings
- Container cleaning

Orders and changes to containers as well as requests to collect bulky waste or tree and shrub cuttings must be applied for in writing by the property management.

Opening times & contact:
 Monday – Thursday 8 a.m. – 12 p.m. and 1 p.m. – 4 p.m.
 Friday 8 a.m. – 12 p.m.
 0512 502-7841/abfallsammlung@ikb.at

Salurner Strasse 11 (headquarters)

Opening times & contact:
 Monday – Thursday 8 a.m. – 5 p.m., Friday 8 a.m. – 1 p.m.
 0502 502 502/kundenservice@ikb.at

Use it, don't waste it

"Re-use" means that usable objects are reused and thus makes an important contribution to avoiding waste. Pass on items that you no longer use and that are gathering dust in the attic or basement for reuse.

www.ikb.at/abfallberatung
www.noamot.at

Collection of problematic substances

Stationary collection of problematic substances:

- at the Roßau recycling center
- free delivery of problematic substances and oil (used cooking oil) and dispensing of oil containers

Mobile collection of problematic substances:

- Twice a year at several locations throughout the city

Detailed information (collective dates and locations):
 0512 502-7831/recyclinghof@ikb.at/www.ikb.at/prosa

Green waste disposal

Green waste composting plant Roßau:

- Free delivery of tree cuttings, shrub cuttings and green cuttings for Innsbruck community citizens (free of charge up to 1,000 kg/year)
- Excess quantities can be given against payment

Opening times & contact:
 Mon. – Thu. 7.00 a.m. – 12.00 p.m. and 1 p.m. – 4 p.m., Fri. 7 a.m. – 12 p.m. and 1 p.m. – 5 p.m., Sat. 9 a.m. – 2 a.m.
 0512 5360-7190

* Closed Friday afternoons and Saturdays from December 1st to February 28th

Tree and shrub cuttings collection:

The waste collection offers the collection of tree and shrub cuttings directly from the property for a fee. Collection must be requested in writing: abfallsammlung@ikb.at.

Collection vessels

Residual rubbish bags (Annual and waste bags):

- Richard-Berger-Straße 2
- Stadtmagistrat – Maria-Theresien-Straße 18 Amt für Gemeindeabgaben (0512 5360-2208)

Oil collection container (free of charge):

- Roßau recycling center
- IKB Salurner Straße 11

Yellow bags (free of charge):

- Roßau recycling center
- IKB Salurner Straße 11
- Richard-Berger-Straße

Special collection containers for medical waste:

- Recycling center Roßau
- Stadtmagistrat – Maria-Theresien-Straße 18 Amt für Gemeindeabgaben (0512 5360-2208)

Organic waste liners:

- Roßau recycling center
- IKB Salurner Straße 11

Biopreparation vessel 10 (free of charge):

- Roßau recycling center
- IKB Salurner Straße 11

Social Media



MCIInternationalRelationsOffice



@mci.iro



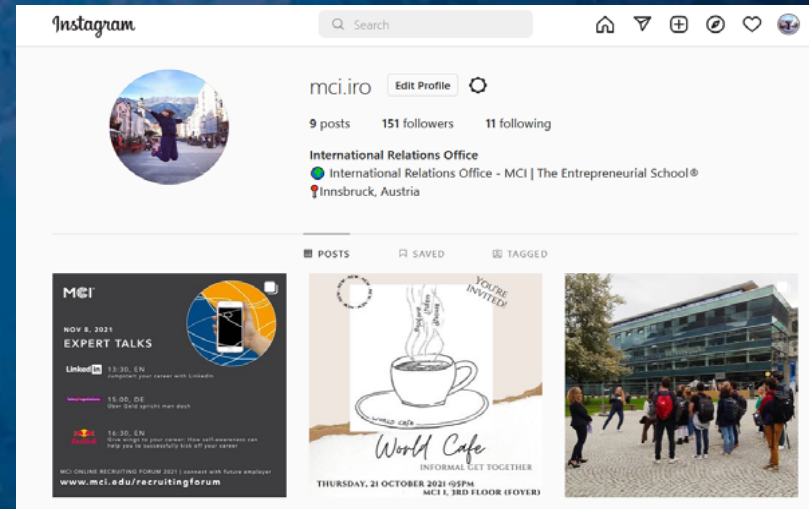
MCI International Relations Office

Internationalisation is one of the salient pillars of MCI. Its international orientation is mirrored

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MCI SERVICES



MCI Language Center



- Various Language Courses incl. German
- Courses on Tuesday or Wednesday evening
- Course fee: €95
- 2 ECTS per language course
- Registration deadline: Semester Start



- Apply online at <https://www.mci.edu/en/services/languages>

Counselling for Students



MENTAL HEALTH @ MCI

You need help and want to talk to someone in person?

YOU ARE NOT ALONE!

Make a consultation appointment now:
www.mci4me.at/mentalhealth

Free of Charge & Anonymous

MCI öh me

We care for you.

© Adobe Stock

Mental Health Chat by Instahelp

(pool of over 120 certified psychologists)

MCI Facilities

Photocopying & Printing

- Copy card can be purchased at “Studia” at <https://studia.at/ueber-uns/standorte-und-oeffnungszeiten/>

Lockers

- Can be hired at Infodesk (MCI I, 1st floor)

Study Rooms & Areas

- Information on the study rooms available at the Infodesks or on display screens. Each campus building has study areas.

MCI Services

Career Center

- CV check, Job counselling, etc.

Library

- Access to all main university libraries; remote access available

USI Facilities

- Sports and leisure facilities and courses. <https://usi.uibk.ac.at/usi/page>



Have a good start and Enjoy your stay

MCI | The Entrepreneurial School®

International Relations Office

Universitaetsstrasse 15

2nd floor, room 201B

✉ ids@mci.edu

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☎ www.facebook.com/MCIInternationalRelationsOffice